### **Comparisons of Job Characteristics**

Focus Occupation: Reservation and Transportation Ticket Agents and Travel Clerks

(43-4181)

Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

Compare Knowledge
Compare Skills
Compare Abilities
Compare Detailed Work Activities
Compare Tools and Technologies

<<	Focus occupation element is much lower
<	Focus occupation element is lower
0	Focus occupation element is at a similar level
>	Focus occupation element is at a higher level
>>	Focus occupation element is at a much higher level

### Knowledge

Similarity of Focus Occupation to Associated Occupation: 93

Focus Occupation: Reservation and Transportation Ticket Agents and Travel Clerks (43-4181)
Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

Average Associated Focus **Associated Occupation's** Rating, All Occupation's Occupation's **Evaluation of Focus Occupation Key Knowledge Elements** Occupations Rating Rating Customer and Personal 11.3 17.4 18.4 Current knowledge level may be sufficient Service Extensive education and/or training may Clerical 7.3 11.7 7.9 be required Sales and Marketing 5.2 7.1 6.6 Current knowledge level may be sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

#### **Skills**

Similarity of Focus Occupation to Associated Occupation: 95

Focus Occupation: Reservation and Transportation Ticket Agents and Travel Clerks (43-4181) Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

Associated Occupation's Key Skills Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation
Service Orientation	7.9	10.8	12.8	Skill level is likely sufficient
Social Perceptiveness	9.1	10.1	10.2	Current skill level may be sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

### **Abilities**

Similarity of Focus Occupation to Associated Occupation: 96

Focus Occupation: Reservation and Transportation Ticket Agents and Travel Clerks (43-4181) Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

Associated Occupation's Key Abilities Elements	Average Rating, All Occupations Rating		Focus Occupation's Rating		Evaluation of Focus Occupation	
Oral Expression	12.4	12.5	14.9	>	Current ability level is likely sufficient	
Oral Comprehension	12.5	12.2	13.9	>	Current ability level is likely sufficient	
Speech Recognition	9.9	10.5	14.8	>>	Current ability level is likely more than sufficient	
Speech Clarity	10.2	10.2	14.0	>>	Current ability level is likely more than sufficient	
Mathematical Reasoning	6.3	7.0	6.3	<	Some improvement in abilities may be required	
Number Facility	6.3	6.6	6.8	0	Current ability level may be sufficient	
Memorization	5.6	6.0	6.6	0	Current ability level may be sufficient	

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

# **Activities that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: 89

Focus Occupation: Reservation and Transportation Ticket Agents and Travel Clerks (43-4181) Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

Work Activities	Exclusivity of Activity
Answer customer or public inquiries	41
Calculate monetary exchange	67
Collect payment	49
Compute financial data	53
Fill out business or government forms	42
Maintain account records	69
Make travel reservations	82
Provide customer service	14
Receive customer orders	75
Use computers to enter, access or retrieve data	3
Use knowledge of written communication in sales work	69

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

# **Tools and Technologies that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: 65

Focus Occupation: Reservation and Transportation Ticket Agents and Travel Clerks (43-4181) Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

Tools and Technologies	Exclusivity
Call management systems or accessories	19
Computers	1

Content authoring and editing software	1
Data management and query software	1
Industry specific software	1
Information exchange software	1

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of  $O^*NET$  (Occupation Information Network) data.